



## Doddridge County, WV Floodplain Management

This permit gives approval for the development/project listed that impacts the FEMA-designated floodplain and/or floodway of Doddridge County, WV, pursuant to the rules and regulations established by all applicable Federal, State and local laws and ordinances, including the Doddridge County Floodplain Ordinance. ***This permit must be posted at the site of work as to be clearly visible and must remain posted during entirety of development.***

**Permit #: 24-667**

**Date Approved: October 7, 2024**

**Expires: October 7, 2025**

**Issued to: Doddridge County Park**

**POC: Greg Cottrill**

**Company Address: P.O. Box 426 West Union, WV 26456**

**Project Address: 71 Outlet Road Smithburg, WV 26436**

**Firm: 54017C0140C**

**Lat/Long: 39.288980, -80.734730**

**Purpose of development: Demolition of Structure**

**Issued by: George C. Eidel, Doddridge County FPM (or designee)**

**Date: October 7, 2024**

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For additional information regarding this permit, please contact  
Doddridge County Floodplain Manager at 304.873.1343, or via email at  
doddridgecountyfpm@gmail.com  
101 Church Street Suite 102; West Union, WV 26456

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## FLOODPLAIN PERMIT #24-667

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DC Park, 3 Outlet Rd, demolition of Dilapidated Structure, 39.288980, -80.734730

<b>TASK</b>	<b>COMPLETE (DATE)</b>	<b>NOTES</b>
<i>CHECK RECEIVED</i>	N/A	
<i>US ARMY CORP. ENGINEERS (USACE)</i>		
<i>US FISH &amp; WILDLIFE SERVICES (USFWS)</i>		
<i>WV DEPT. NATURAL RESOURCES (WVDNR)</i>		
<i>WV DEPT. ENVIROMENTAL PROTECTION (WVDEP)</i>		
<i>STATE HISTORIC &amp; PRESERVATION OFFICE (SHPO)</i>		
<i>OFFICE of LAND &amp; STREAM (OLS)</i>		
<i>WVDOH</i>		
<i>Elevation Certificate</i>		
<i>DATE OF COMMISSION READING</i>	9/17/2024	
<i>DATE AVAILABLE TO BE GRANTED</i>	10/7/2024	
<i>PERMIT GRANTED</i>		
<i>COMPLETE</i>		

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## Doddridge County Floodplain Permits

(Week of September 9, 2024)

Please take notice that on the (6<sup>th</sup>) of (September), 2024, (DC Park) filed an application for a Floodplain Permit (#24-667) to develop land located at or about (3 Outlet Rd);Coordinates: 39.288980, -80.734730.

The Application is on file with the Floodplain Manager of the County and may be inspected or copied during regular business hours in accordance with WV Code Chapter 29B Freedom of Information, Article 1 Public Records and county policy and procedures. Any interested persons who desire to comment shall present the same in writing by (October 7, 2024) (20 calendar days after the announcement at the regularly scheduled Doddridge County Commission Meeting) delivered to the Floodplain Manager of the County at 99 Court Street, Suite 128, West Union, WV 26456. This project is Removal/Demolition of a dilapidated structure.

A handwritten signature in blue ink, appearing to read "George C. Eidel".

GEORGE C. EIDEL, CFM

Doddridge County Floodplain Manager





Permit#	<u>24-667</u>
Project Name:	<u>Removal of Dilapidated Building</u>
Permittees Name:	<u>DC Park</u>
<small>Floodplain Office Use Only</small>	

# **Doddridge County, WV**

## **Floodplain Development Permit Application**

This document is to be used for projects that impact/potentially impact the FEMA---designated floodplain and/or floodway of Doddridge County, WV pursuant to the rules and regulations established by all applicable Federal, State and local laws and ordinances, including the Doddridge County Floodplain Ordinance.

### SECTION 1: GENERAL PROVISIONS (APPLICANT TO READ AND SIGN)

1. No work may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. The permit will expire if no work is commenced within six months of issuance.
5. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal requirements.
6. Applicant hereby gives consent to the Floodplain Administrator/Manager or his/her representative to make inspections to verify compliance.
7. I THE APPLICANT CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

APPLICANT'S SIGNATURE 

DATE 8/26/2024

Doddridge County Commercial/Industrial  
Floodplain Development Permit Application

**Applicant Information:**

Please provide all pertinent data.

Applicant Information		
Responsible Party Name: Gregory S. Cottrill		
Mailing Address: P.O. Box 426		
City: West Union	State: WV	Zip: 26456
Point of Contact (POC): Greg Cottrill		
POC Title: Director		
POC Primary Phone: 304-873-1663		
POC Primary Email: greg.cottrill@doddridgecountyparks.org		
FEIN: 31-1543/45	Corporate DUNS:	
Website: www.doddridgecountypark.com		
Local Mailing Address: P.O. Box 426		
City: West Union	State: WV	Zip: 26456
Local Project Manager (PM): Contractor - Huffman Corp.		
Local PM Primary Phone: Mark Eli	304-677-6033	
Local PM Secondary Phone: —		
Local PM Primary Email: markwilliameli@aol.com		
Person Filing Application: Greg Cottrill		
Applicant Title: Director		
Applicant Primary Phone: 304-873-1663		
Applicant Secondary Phone: 304-932-7940		
Applicant Primary Email: greg.cottrill@doddridgecountyparks.org		





Doddridge County Commercial/Industrial  
Floodplain Development Permit Application

**Proposed Development:**

*Please check all elements of the proposed project that apply.*

**DESCRIPTION OF WORK (CHECK ALL APPLICABLE BOXES)**

**A. STRUCTURAL DEVELOPMENT**

<u>ACTIVITY</u>	<u>STRUCTURAL TYPE</u>
<input type="checkbox"/> New Structure	<input type="checkbox"/> Residential (1 – 4 Family)
<input type="checkbox"/> Addition	<input type="checkbox"/> Residential (more than 4 Family)
<input type="checkbox"/> Alteration	<input type="checkbox"/> Non-residential (floodproofing)
<input type="checkbox"/> Relocation	<input type="checkbox"/> Combined Use (res. & com.)
<input checked="" type="checkbox"/> Demolition <i>existing structure</i>	Replacement
<input type="checkbox"/> Manufact ured/Mobil Home	

**B. OTHER DEVELOPLMENT ACTIVITIES:**

<input type="checkbox"/> Fill	<input type="checkbox"/> Mining	<input type="checkbox"/> Drilling	<input type="checkbox"/> Grading	<input type="checkbox"/> Pipelining
<input type="checkbox"/> Excavation (except for STRUCTURAL DEVELOPMENT checked above)				
<input type="checkbox"/> Watercourse Alteration (including dredging and channel modification)				
<input type="checkbox"/> Drainage Improvements (including culvert work) Road, Street, or Bridge				
<input type="checkbox"/> Construction				
<input type="checkbox"/> Subdivision (including new expansion)				
<input type="checkbox"/> Individual Water or Sewer System				
<input type="checkbox"/> Other (please specify)				

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Doddridge County Commercial/Industrial  
Floodplain Development Permit Application

**Development Site/Property Information:**

*Please provide physical description of the site/property, along with pertinent ownership (surface and mineral rights) data as applicable. Attach appropriate maps from the WV Flood Tool showing location of proposed development. Use additional copies of this page if development spans multiple property boundaries. Designate each property by number (i.e. Property 1 of 1, Property 2 of 7, etc.)*

Property Designation: \_\_\_ of \_\_\_

<b>Site/Property Information:</b>		
Legal Description: 2 Lots Smithburg - 56 1/2 PO + 2880 sq ft.		
Physical Address/911 Address: Smithburg WV - Spencer Park		
Decimal Latitude/Longitude: 39.289, -80.734		
DMS Latitude/Longitude:		
District: 08	Map: 27	Parcel: 36
Land Book Description:		
Deed Book Reference:		
Tax Map Reference:		
Existing Buildings/Use of Property: PARK		

<b>Floodplain Location Data: (to be completed by Floodplain Manager or designee)</b>			
Community:	Number:	Panel:	Suffix:
Location (Lat/Long):		Approximate Elevation:	
Is the development in the floodway? <input type="checkbox"/> Yes <input type="checkbox"/> No		Estimated BFE:	
Is the development in the floodway? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is the development in the floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No   Zone: _____	
Notes:			



Doddridge County Commercial/Industrial  
Floodplain Development Permit Application

**Property Owner Data:**

Please provide data on current site/property landowner(s), both surface and mineral rights (as applicable). Use additional copies of this page as needed. Designate each page in relation to each property listed above.

Property Designation: 1 of 1

Property Owner Data:			
Name of Primary Owner (PO): <u>Doddridge County Parks &amp; Rec. Comm.</u>			
Physical Address: <u>RD. 1252 Snowbird RD.</u>			
City: <u>Weston, WV</u>	State: <u>WV</u>	Zip: <u>26456</u>	
Mailing Address: <u>P.O. Box 426</u>	City:	State: <u>WV</u>	Zip: <u>26456</u>
Primary Phone: <u>304-873-1663</u>			
Primary Email: <u>greg.cottrill@doddridgecountyparks.org</u>			

Surface Rights Owner Data:			
Name of Primary Owner (PO):			
Physical Address:			
City: <u>same</u>	State:	Zip:	
Mailing Address:	City:	State:	Zip:
Primary Phone:			
Primary Email:			

Mineral Rights Owner Data: (As Applicable)			
Name of Primary Owner (PO):			
Physical Address: <u>same</u>			
City: <u>same</u>	State:	Zip:	
Mailing Address:	City:	State:	Zip:
Primary Phone:			
Primary Email:			

Doddridge County Commercial/Industrial  
Floodplain Development Permit Application

**Contractor Data:**

Please provide all pertinent data for contractors and sub---contractors that may be participating in this project. Use additional copies of this page as needed. Designate each page in relation to each property listed above.

Property Designation: \_\_\_\_\_ of \_\_\_\_\_

Contractor/Sub-Contractor (C/SC) Information:		
C/SC Company Name: <i>Hoffman Corporation</i>		
C/SC WV License Number: <i>WV000046</i>		
C/SC FEIN:	C/SC DUNS:	
Local C/SC Point of Contact (POC): <i>Mark Eli</i>		
Local C/SC POC Title: <i>General Contractor</i>		
C/SC Mailing Address: <i>415A Benedum Dr.</i>		
City: <i>Bridgeport</i>	State: <i>WV</i>	Zip-Code: <i>26330</i>
Local C/SC Office Phone: <i>304-842-8500</i>		
Local C/SC POC Phone: <i>304-677-6033</i>		
Local C/SC POC E-Mail: <i>markwilliameli@aol.com</i>		

Engineer Firm Information:		
Engineer Firm Name:		
Engineer WV License Number:		
Engineer Firm FEIN:	Engineer Firm DUNS:	
Engineer Firm Primary Point of Contact (POC):		
Engineer Firm Primary POC Title:		
Engineer Firm Mailing Address:		
City:	State:	Zip-Code:
Engineer Firm Office Phone:		
Engineer Firm Primary POC Phone:		
Engineer Firm Primary POC E-Mail:		



## Adjacent and/or Affected Landowners Data

Please provide data for all adjacent and/or affected surface owners (both up and down stream) whose property may be impacted by proposed development as demonstrated by a floodplain study or survey. Use additional copies of this page as needed.

Adjacent Property Owner Data: Upstream			
Name of Primary Owner (PO): <i>Alicia Jacobs</i>			
Physical Address:			
City: <i>West Union</i>	State: <i>WV</i>	Zip: <i>26456</i>	
Mailing Address: <i>P.O. Box 102</i>	City: <i>West Union</i>	State: <i>WV</i>	Zip: <i>26456</i>
Primary Phone:			
Primary Email:			

Adjacent Property Owner Data: Upstream			
Name of Primary Owner (PO):			
Physical Address:			
City:	State:	Zip:	
Mailing Address:	City:	State:	Zip:
Primary Phone:			
Primary Email:			

Adjacent Property Owner Data: Downstream			
Name of Primary Owner (PO): <i>Danny Lipscomb</i>			
Physical Address:			
City: <i>West Union</i>	State: <i>WV</i>	Zip: <i>26456</i>	
Mailing Address: <i>P.O. Box</i>	City: <i>Smithburg</i>	State: <i>WV</i>	Zip: <i>26436</i>
Primary Phone:			
Primary Email:			

Adjacent Property Owner Data: Downstream			
Name of Primary Owner (PO):			
Physical Address:			
City:	State:	Zip:	
Mailing Address:	City:	State:	Zip:
Primary Phone:			
Primary Email:			



## Site Plan

**A Site Plan is an accurate and detailed map of the proposed development for this project.** It shows the size, shape, location and special features of the project property, and the size and location of any development planned to the property, especially as that development will impact the floodplain and/or floodway. Site plans show what currently exists on the project property, and any changes or improvements you are proposing to make. **A certified and licensed engineering firm should complete site plans.**

### **A SITE PLAN MUST CONTAIN THE FOLLOWING INFORMATION:**

1. Legal description of the parcel, north arrow and scale
2. All property lines and their dimensions
3. Names of adjacent roads, location of driveways
4. Location of sloughs, tributaries, streams, rivers, wetlands, ponds, and lakes, with setbacks indicated, and including FEMA floodplain data based on most updated FIRM.
5. Location, size, shape of all buildings, existing and proposed, with elevation of lowest floor indicated.
6. Location and dimensions of existing or proposed on-site sewage systems.
7. Location of all propane tanks, fuel tanks or other liquid storage tanks whether above ground or below ground level.
8. Location and dimensions of any proposed pipeline placement(s) into floodplain/floodway.
9. Location and dimensions of any roadway development into floodplain/floodway. *(Includes initial development access roads)*
10. Location and dimensions of any bridge and/or culvert development into floodplain/floodway.
11. Location and dimensions of any storage yard or facility into the floodplain/floodway.
12. Location of any existing utilities and/or proposed utility placement and/or displacement.
13. Location, dimensions and depth of any existing or proposed fill on site.
14. A survey showing the **existing ground elevations** of at least location on the building site. **ELEVATION NOTE:** All vertical datum will reference either NGVD 29 or NAVD 88. Assumed datum will not be acceptable unless the property is located in an area where vertical datum has not been published. For those areas where vertical datum has not been established, a site plan with contours, elevations using assumed datum, high water marks and existing water levels of sloughs, rivers, lakes or streams and proposed lowest floor elevation.

## Applicant

Please read print name, sign and date below:

- I certify that I am authorized to submit this application for the primary project developer.
- I certify that the information included in this application is to the best of my knowledge true and complete.
- I certify that all required Federal, State, and local permits required by law and/or ordinance for the above described development of this project have will be properly attained, are current and valid, and must be presented prior to a Doddridge County Floodplain Permit being issued.
- I understand that if in the course of the development project additional permits become required that were not needed during the initial proposal, the primary developer must notify the Doddridge County Floodplain Manager within 48 hours of such need, and that a "Stop Work" order may be issued for all project work directly impacting the floodplain or floodway, until such time the required additional permits are acquired.
- I understand that once the floodplain permit is submitted, the application will be entered into official public record at the next regularly scheduled Doddridge County Commission meeting after the date of submittal.
- I understand that from the date of submittal of the fully completed permit application, the Doddridge County Floodplain Manager has ninety (90) days to make a determination to either grant or deny said permit application. During this approval period, the Doddridge County Floodplain Manager may, at his or her discretion, conduct a review and/or additional study of provided documentation by means of an independent engineering firm. All costs associated with said review and/or study must be reimbursed to the County before issuance of approved permit.
- I understand that during the approval period, the Doddridge County Floodplain Manager of designee may at his or her discretion conduct site visits and document conditions of proposed development pursuant to the permit application.
- I understand that once the Floodplain Permit is granted, the permit will be entered into official public record. Appeals to the permit may be made no later than twenty (20) days after said issuance. If a valid appeal is submitted, as determined by the Doddridge County Floodplain Manager, a "Stop Work" order will be issued for all project development directly involving the floodplain or floodway. A public hearing by the Doddridge County Appeals Board will be scheduled no less than ten (10) days after the next regularly scheduled Doddridge County Commission meeting.
- I understand that all decisions of the Doddridge County Appeals Board shall be final.
- **I understand issuance of a Floodplain Permit authorizes me to proceed with construction as proposed.**
- In signing this application, the primary developer hereby grants the Doddridge County Floodplain Manager or designee the right to enter onto the above---described location to inspect the development work proposed, in progress, and/or completed.
- I understand that if I do not follow exactly the site---plan submitted and approved by this permit that a "Stop Work" order may be issued by the Doddridge County Floodplain Manager and that I must stop all construction immediately until discrepancies of actual work vs. proposed work is resolved.

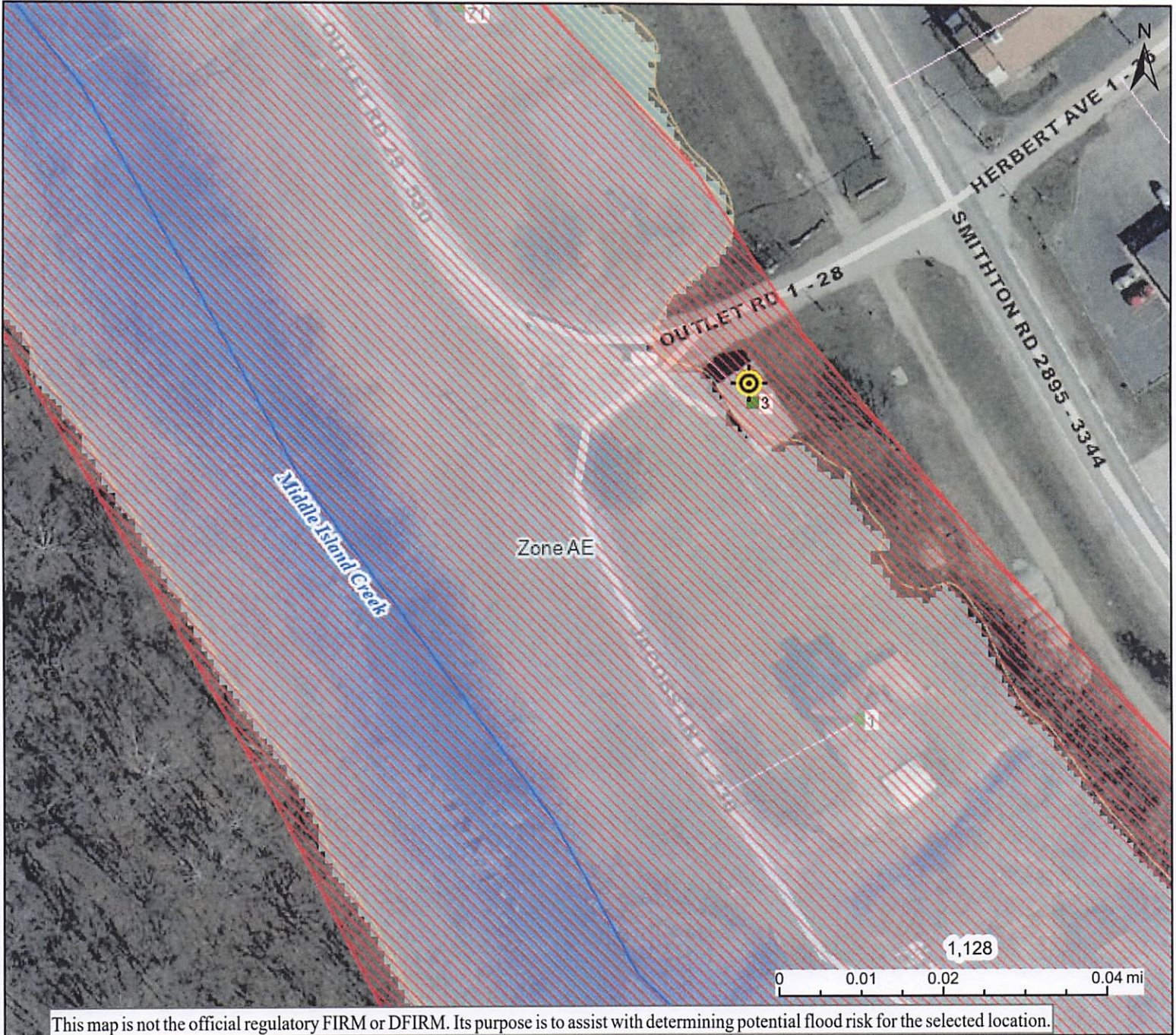
Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant Printed Name: \_\_\_\_\_



# Spencer Park

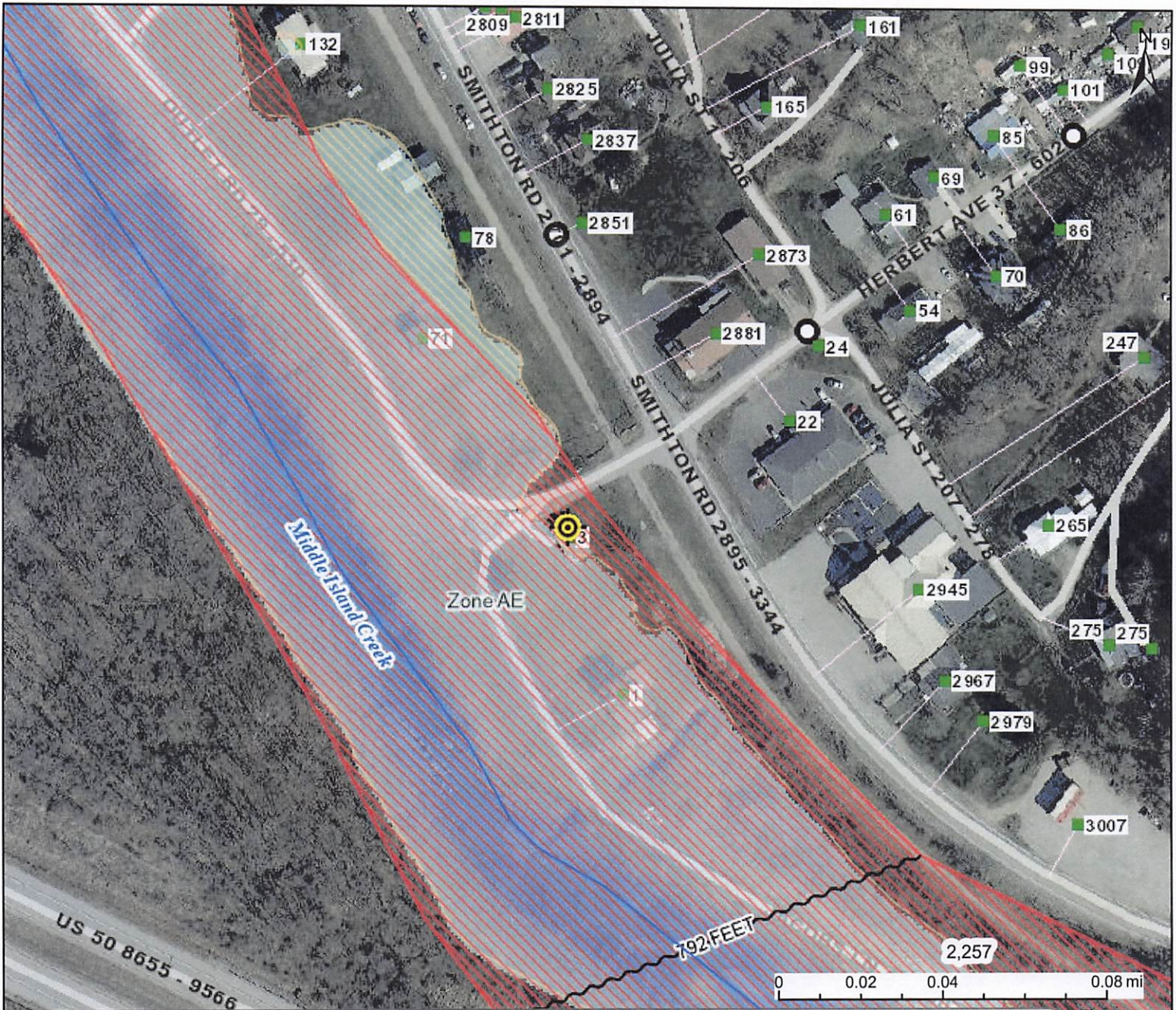


This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

H I G H  R I S K		1-Percent-Annual-Chance Flood Hazard Area <b>With Base Flood Elevation (BFE)</b>
		Regulatory <b>Floodway</b> in AE Zone
		1-Percent-Annual-Chance Flood Hazard Area <b>Without BFE</b> (may have Advisory Flood Heights)
		1-Percent-Annual-Chance <b>High Risk Advisory</b>
Download the Full Legend for all flood tool symbols <a href="https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf">https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf</a>		
<b>Disclaimer:</b> The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool ( <a href="https://www.mapwv.gov/flood">https://www.mapwv.gov/flood</a> ) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.		
		Map created on 9/6/2024
<b>User</b>		Dilapidated structure removal 3 Outlet Rd
<b>Notes</b>		
<b>Flood Hazard Area</b>		Location is <b>WITHIN</b> the FEMA 100-year floodplain.
<b>Flood Zone</b>		AE
<b>Stream</b>		Middle Island Creek
<b>Watershed (HUC8)</b>		Little Musringum-Middle Island (5030201)
<b>Flood Height</b>		Flood Height 3 Refer to FIS report for BFE NAVD88
<b>Water Depth</b>		
<b>Elevation</b>		792.1 ft (Source: FEMA 2018-20) (NAVD88)
<b>Community &amp; ID</b>		Doddridge County (ID: 540024)
<b>FEMA Map &amp; Date</b>		54017C0140C; Effective Date: 10/4/2011
<b>Location (lat, long)</b>		(39.288980, -80.734730) (WGS84)
<b>Parcel ID</b>		09-08-0027-0036-0000
<b>E-911 Address</b>		



# Spencer Park

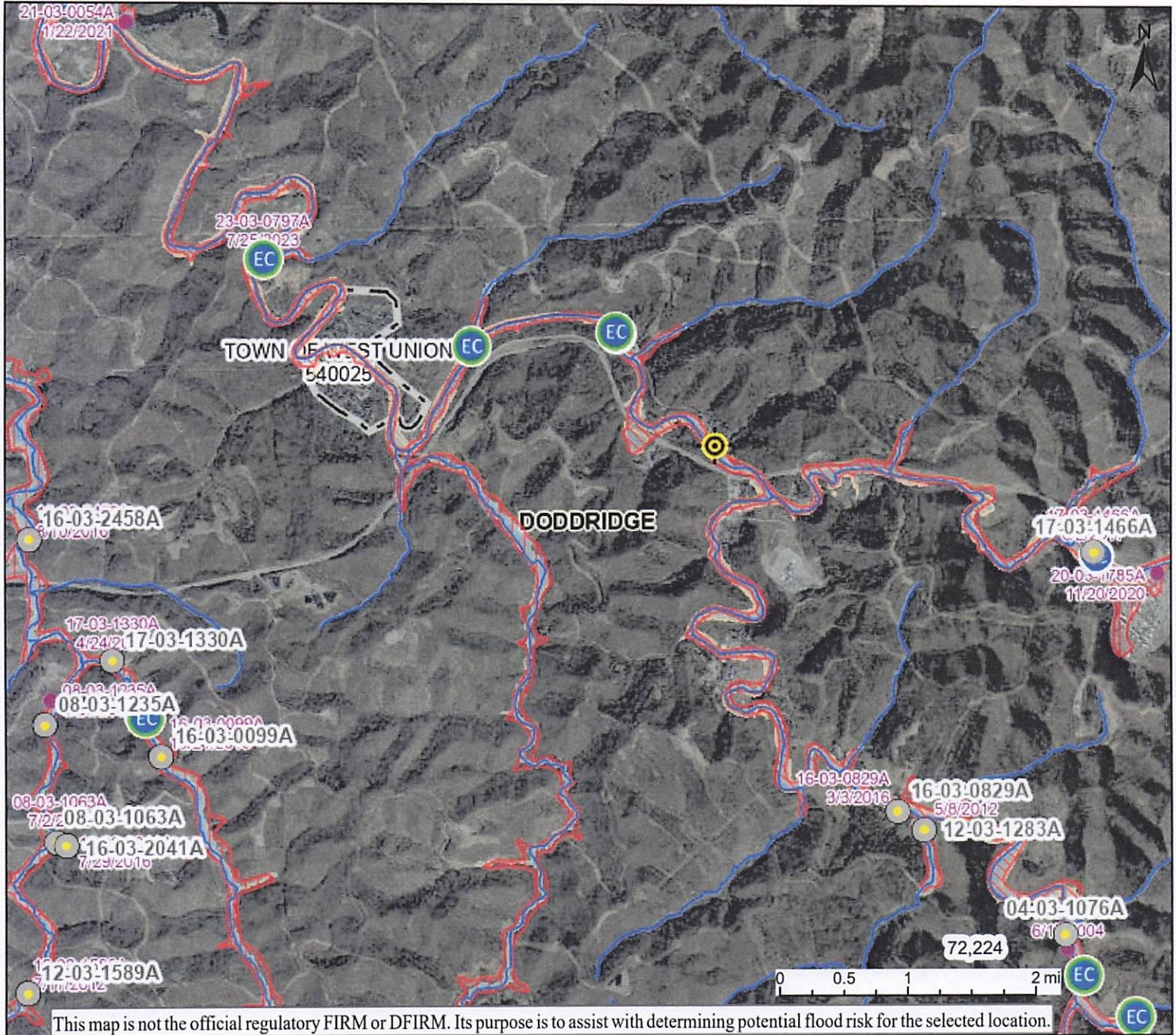


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H I G H  R I S K		1-Percent-Annual-Chance Flood Hazard Area With Base Flood Elevation (BFE)
		Regulatory Floodway in AE Zone
		1-Percent-Annual-Chance Flood Hazard Area Without BFE (may have Advisory Flood Heights)
		1-Percent-Annual-Chance High Risk Advisory
Download the Full Legend for all flood tool symbols <a href="https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf">https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf</a>		
<b>Disclaimer:</b> The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool ( <a href="https://www.mapwv.gov/flood">https://www.mapwv.gov/flood</a> ) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.		
Flood Info Location		Map created on 9/6/2024
User Notes	Dilapidated structure removal 3 Outlet Rd	
Flood Hazard Area	Location is <b>WITHIN</b> the FEMA 100-year floodplain.	
Flood Zone	AE	
Stream	Middle Island Creek	
Watershed (HUC8)	Little Musringum-Middle Island (5030201)	
Flood Height Water Depth Elevation	Flood Height 3 Refer to FIS report for BFE NAVD88  792.1 ft (Source: FEMA 2018-20) (NAVD88)	
Community & ID	Doddridge County (ID: 540024)	
FEMA Map & Date	54017C0140C; Effective Date: 10/4/2011	
Location (lat, long)	(39.288980, -80.734730) (WGS84)	
Parcel ID	09-08-0027-0036-0000	
E-911 Address	3 Outlet Rd	



# Spencer Park



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

H I G H  R I S K		1-Percent-Annual-Chance Flood Hazard Area <b>With Base Flood Elevation (BFE)</b>	Flood Info Location <span style="float: right;">Map created on 9/6/2024</span> User Notes Dilapidated structure removal 3 Outlet Rd
		Regulatory Floodway in AE Zone	
		1-Percent-Annual-Chance Flood Hazard Area <b>Without BFE</b> (may have Advisory Flood Heights)	Flood Hazard Area Location is <b>WITHIN</b> the FEMA 100-year floodplain.
		1-Percent-Annual-Chance <b>High Risk Advisory</b>	Flood Zone AE Stream Middle Island Creek Watershed (HUC8) Little Musringum-Middle Island (5030201)
Download the Full Legend for all flood tool symbols <a href="https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf">https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf</a>			Flood Height Water Depth Elevation Community & ID FEMA Map & Date Location (lat, long) Parcel ID E-911 Address
<b>Disclaimer:</b> The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool ( <a href="https://www.mapwv.gov/flood">https://www.mapwv.gov/flood</a> ) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.			Flood Height 3 Refer to FIS report for BFE NAVD88 792.1 ft (Source: FEMA 2018-20) (NAVD88) Doddridge County (ID: 540024) 54017C0140C; Effective Date: 10/4/2011 (39.288980, -80.734730) (WGS84) 09-08-0027-0036-0000



**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

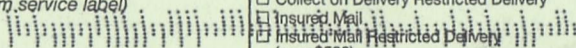
1. Article Addressed to:

Danny Lipscomb  
 P.O. Box 97  
 Smithburg, WV 26436



9590 9402 7059 1225 4218 95

2. Article Number (Transfer from service label)

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

X

 Agent Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

3. Service Type

- |  |   |
|--|---|
| <input type="checkbox"/> Adult Signature                               | <input type="checkbox"/> Priority Mail Express®                     |
| <input type="checkbox"/> Adult Signature Restricted Delivery           | <input type="checkbox"/> Registered Mail™                           |
| <input type="checkbox"/> Certified Mail®                               | <input type="checkbox"/> Registered Mail Restricted Delivery        |
| <input type="checkbox"/> Certified Mail Restricted Delivery            | <input type="checkbox"/> Signature Confirmation™                    |
| <input type="checkbox"/> Collect on Delivery                           | <input type="checkbox"/> Signature Confirmation Restricted Delivery |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery       |   |
| <input type="checkbox"/> Insured Mail                                  |   |
| <input type="checkbox"/> Insured Mail Restricted Delivery (over \$500) |   |



USPS TRACKING #



First-Class Mail  
Postage & Fees Paid  
USPS  
Permit No. G-10

9590 9402 7059 1225 4218 95

United States  
Postal Service

• Sender: Please print your name, address, and ZIP+4® in this box•

Doddridge County Office of  
Emergency Management/Floodplain  
Court Street, Suite 128  
Union, WV 26456

24-667

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Alice Jacobs  
 P.O. Box 102  
 Smithburg, WV 26436



9590 9402 7059 1225 4219 01

2. Article Number (Transfer from service label)

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

X

 Agent Addressee

B. Received by (Printed Name)

C. Date of Delivery

 D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Insured Mail
- Insured Mail Restricted Delivery (over \$500)

 Priority Mail Express® Registered Mail™ Registered Mail Restricted Delivery Signature Confirmation™ Signature Confirmation Restricted Delivery



USPS TRACKING#

CHARLESTON WV 250

17 SEP 2024 PM 2 L

First-Class Mail  
Postage & Fees Paid  
USPS  
Permit No. G-10

9590 9402 7059 1225 4219 01

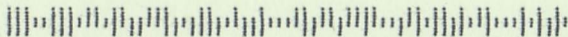
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Postage

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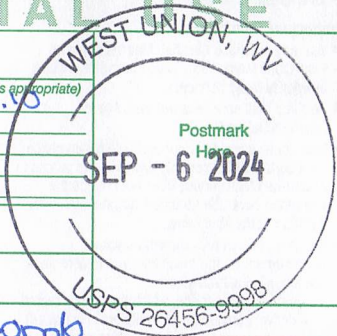
Total Postage and Fees

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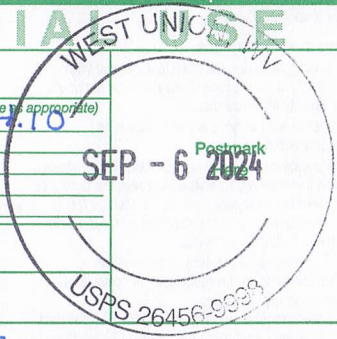
Return Receipt (hardcopy) \$ 4.10

Return Receipt (electronic) \$ \_\_\_\_\_

Certified Mail Restricted Delivery \$ \_\_\_\_\_

Adult Signature Required \$ \_\_\_\_\_

Adult Signature Restricted Delivery \$ \_\_\_\_\_



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